



MAYORS TASKFORCE FOR JOBS (MTFJ) COMMUNITY EMPLOYMENT PROGRAMME CONSENT FORM

PURPOSE OF INFORMATION COLLECTION AND USE

By accessing the Mayors Taskforce for Jobs (MTFJ) programme, you agree to provide information about yourself. Your information will be:

- Collected by your local council representative
- Stored in a national database used by MTFJ to operate the jobs programme.
- Used to verify your eligibility for the programme and assist you in accessing training, support, and employment opportunities.
- Used to comply with legal, contractual, and regulatory requirements, such as reporting to funding entities.

INFORMATION SHARING

To ensure the successful operation of the programme, your information will be shared with:

- Your local council and organisations contracted by your local council to deliver the programme.
- Entities that help operate and maintain the council and national databases.
- The team at MTFJ and Local Government NZ (the legal entity running the taskforce).
- Funding entities like the Ministry of Social Development (MSD), including Work and Income.
- Potential employers identified through the programme.

Sharing information with your local council

Your local council may choose to store your information in its own database and use the information for its own purposes, as set out in the council's privacy policy. You should ask the local council representative that you are meeting with for a copy of the council's privacy policy.

You can still participate in the MTFJ programme if you don't agree to the council using your information for its own purposes. You may also withdraw your consent at any time by emailing info@mtfj.co.nz.

MTFJ does not control and is not responsible for how your local council uses your information, so if you have questions about their use of your information you should speak to the council representative you are meeting with.

Sharing information with MSD

Anonymised information

MSD funds the MTFJ programme and requires anonymised data about your participation to assess the programme's effectiveness. Anonymised data excludes your name and identifiable information but includes your age, gender, ethnicity and work. This is so they can see what groups of people are accessing this programme and tell us how we can better help other groups who might also need it.

For MSD Clients

If you are receiving support from MSD, we wish to share identifiable information with them so we can support you more effectively and better assess the effectiveness of this programme:



MSD will use this information to update your MSD profile so their frontline staff know about your participation in the programme and can better support your needs. MSD will not share your information with another party unless you give them your consent to do so, or it is required by them under the law.

MSD Research and Evaluation

MSD may also request to contact you for research and evaluation purposes. This requires your consent.

MSD relationship with MTFJ

MTFJ does not control and is not responsible for how MSD uses your information so if you have questions about MSD's collection and use of your information you should contact MSD at privacyofficer@msd.govt.nz.

You can still participate in the MTFJ programme if you don't agree to us sharing your identifiable information with MSD. You may also withdraw your consent at any time by emailing info@mtfj.co.nz.

Social Investment and Data Sharing with Stats NZ (IDI)

Some of our work is funded through **Social Investment Outcomes Contracts**. These contracts support evidence-based decision-making by evaluating what services work best for different people and communities.

What data we collect and share

To support this work, we share de-identified data with **Stats NZ's Integrated Data Infrastructure (IDI)** for research purposes.

The data we may provide includes:

- **Unique identifiers** (e.g., NSN, NHI, SWIN) — for matching purposes only
- **Personal details** (e.g., name, date of birth, gender) — only if no unique identifier is available
- **Service start date**
- **Service interaction details:** date, time, type of activity, and communication channel

How your data is protected

- All data is de-identified before research use
- Data is held securely in the IDI and accessed only by approved researchers under strict conditions
- You will **not** be individually identified in any analysis or published reports

Your rights

You can:

- Request a copy of any data we've submitted to the IDI about you
- You may request access to and correction of your information held by MTFJ/ council at any time by us at info@mtfj.co.nz.
- If you wish to request access to or correction of information held by MSD, you should contact MSD at privacyofficer@msd.govt.nz.
- **Data Protection:** All organisations with access to your information will comply with the Privacy Act 2020 and will anonymise or delete your information when no longer needed.

CONSENT DECLARATION

By providing your online consent to the matters described in this form, you give permission for your information to be collected, used and shared as outlined above.